

ODYSSEY FAMILY COUNSELING CENTER

JOB DESCRIPTION

Part-Time Licensed Clinical Psychologist

General Description: The Part-Time Licensed Clinical Psychologist is responsible for providing psychological and/or neuropsychological testing to clients as well as maintaining appropriate documentation regarding those services. The Part-Time Licensed Clinical Psychologist is also responsible for supervision and clinical training of non-licensed staff, including Clinical Psychology Interns and Post-Doctoral Fellows. The Part-Time Licensed Clinical Psychologist is a member of the Interdisciplinary Treatment Team and is expected to comply with all OFCC policies as well as all applicable federal, state, county, and local laws. The Part-Time Licensed Clinical Psychologist also complies with guidelines set forth by all applicable regulatory bodies, ethical standards, and funding sources.

Supervisor: Clinical Operations Director, with indirect report to Program Coordinators and Utilization & Corporate Compliance Manager

Supervisees: Clinical supervision of assigned Psychology Interns and Post-Doctoral Fellows.

Description of Duties:

Administrative Duties:

1. Collaborate with the Clinical Operations Director to provide direction and support to Odyssey's Clinical Psychology Internship and Post-Doctoral Fellowship program.
2. Perform all functions necessary for the orientation, training, supervision, review, and termination of Clinical Psychology Intern and Post-Doctoral Fellowship staff.
3. Provide training and professional development for staff as needed or requested.

Clinical Duties:

1. Select, administer, score, and interpret standardized assessment measures in the areas of intellectual functioning, memory, visual processing, executive functioning, academic achievement, and/or social/emotional functioning in order to diagnose and evaluate behavioral, social/emotional, and cognitive disorders.

2. Complete in-depth reports with appropriate DSM 5 and ICD-10 diagnoses, including specific recommendations for intervention in areas of need identified during evaluation.
3. Provide concise feedback and consultation related to assessment results and recommendations to clinical staff, parents, and other outside professionals.
4. Provide regular clinical supervision and/or consultation and caseload oversight for assigned clinical staff and document such sessions according to APA and Georgia Board of Psychology standards.
5. Collaborate with the UM Assistant to provide data for reports and statistical analysis as required.
6. Attend and participate in weekly Interdisciplinary Team Meetings as necessary.
7. Attend and participate in regular supervision with Clinical Operations Director as appropriate to experience and skill level.
8. Maintain case records according to Odyssey and payer policies, ensuring that all documentation is completed and signed within 72 hours of service.
9. Provide coverage as needed and available for crisis assessment. This includes completing 1013's and 2013's as necessary.
10. Maintain awareness of advances and best practices in the field. Remain current in professional knowledge through literature review, seminars and workshops. Must attend at least 75% of all Odyssey staff meetings and trainings.
11. Maintain productivity rate of at least 62.5% billable hours.
12. Maintain Do Not Show rate of 25% or less.
13. Maintain professional licensure and credentialing paperwork as appropriate.
14. Uphold the mission and core values of Odyssey Family Counseling Center.
15. Comply with policies and procedures of Odyssey Family Counseling Center.
16. Other duties as assigned.

Qualifications:

1. Doctorate degree in Clinical or Counseling Psychology from an American Psychological Association (APA) accredited college. Training in assessment is required.

2. Currently licensed in the state of Georgia as a Psychologist. Ability to provide clinical supervision according to Georgia Board of Psychology requirements is required.
3. Ability to administer, score, and interpret psychological and/or neuropsychological tests.
4. A minimum of two years post-licensure experience in psychological and/or neuropsychological testing and assessment of children, adolescents, and adults for the purpose of diagnosing and evaluating behavioral, social/emotional, and cognitive disorders.
5. Thorough understanding of DSM 5 and ICD-10 diagnostic criteria and differential diagnoses.
6. Able to rapidly establish rapport with a diverse population of clients presenting with a wide range of psychiatric, social, and emotional difficulties.
7. Able to complete clear, concise documentation consistent with Medicaid and DBHDD standards and timelines.
8. Excellent interpersonal skills and the ability to maintain a positive collaborative relationship with staff and clients.
9. Able to utilize crisis intervention and conflict resolution skills to assess and intervene for suicidality and homicidality.
10. Understands legal requirements for reporting abuse and homicidal threats.
11. Possesses strong computer skills and is proficient in the use of concurrent documentation using an electronic medical record. Knowledge of CareLogic is preferred.
12. Preference given to candidates with any or all of the following: NPI Number, CAQH documentation, credentialed with insurance panels (especially BCBS, UBH, Aetna, Cigna), or experience with Substance Use Disorders. Spanish speakers and those with experience working with minority/disadvantaged children, adolescents, and adults are strongly encouraged to apply.